UM CITI Program Account Registration Instructions

1. Go to https://about.citiprogram.org/
2. Click "Register." You may see one of two screens:
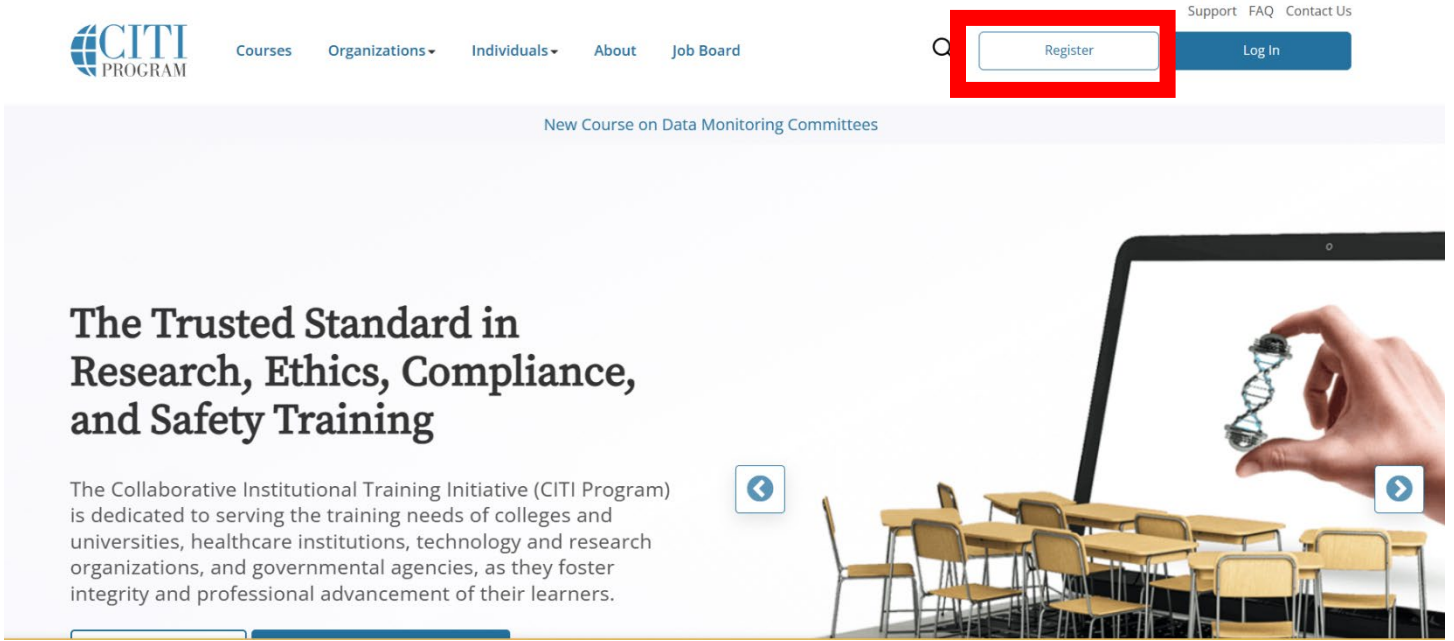
3. Affiliate with the University of Mississippi-Oxford

LOG IN   LOG IN THROUGH MY ORGANIZATION   **REGISTER**

CITI - Learner Registration

Steps: **1** 2 3 4

Select Your Organization Affiliation	Independent Learner Registration

This option is for persons affiliated with a CITI Program subscriber organization.

Use this option if you are paying for your courses. This option is for persons not affiliated with a CITI Program subscriber organization, or who require content that their organization does not provide. Fees apply. Credit card payment with American Express, Discover, MasterCard or Visa is required. Checks are not accepted.

New to the CITI Program? Read the getting started guide or watch the getting started video.

LOG IN   LOG IN THROUGH MY ORGANIZATION   **REGISTER**

CITI - Learner Registration

Steps: **1** 2 3 4

Select Your Organization Affiliation

This option is for persons affiliated with a CITI Program subscriber organization.

To find your organization, enter its name in the box below, then pick from the list of choices provided. ⓘ

> University of Mississippi - Oxford

University of Mississippi - Oxford only allows the use of a CITI Program username/password for access. You will create this username and password in step 2 of registration.

☑ I AGREE to the **Terms of Service** and **Privacy Policy** for accessing CITI Program materials.
☑ I affirm that I am an affiliate of University of Mississippi - Oxford.

Create a CITI Program account

Return to Options

New to the CITI Program? Read the getting started guide or watch the getting started video.

4. Fill out your information. Make sure to use your UM email address!

CITI - Learner Registration - University of Mississippi - Oxford

Steps : 1 **2** 3 4

Personal Information

* indicates a required field.

* First Name

* Last Name

* Email Address

* Verify email address

We urge you to provide a second email address, if you have one, in case messages are blocked or you lose the ability to access the first one. If you forget your username or password, you can recover that information using either email address.

Secondary email address

Verify secondary email address

Continue To Step 3

5. Create a Username and Password

Create your Username and Password

* indicates a required field.

Your username should consist of 4 to 50 characters. Your username is not case sensitive; "A12B34CD" is the same as "a12b34cd". Once created, your username will be part of the completion report.

* User Name

Your password should consist of 8 to 50 characters. Your password IS case sensitive; "A12B34CD" is not the same as "a12b34cd".

* Password

* Verify Password

Please choose a security question and provide an answer that you will remember. **NOTE: If you forget your login information, you will have to provide this answer to the security question in order to access your account.**

* Security Question

* Security Answer

6. Finalize Registration

Steps: 1 2 3 **4**

* indicates a required field.

Would you like to connect your ORCID® iD to your CITI Program account? ⓘ

iD **Connect your ORCID iD**

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* Country of Residence

Search for country: Enter full or partial name (e.g., "United States") OR your country's two or three character abbreviation (e.g., "US", "USA"), then pick from the list of choices provided.

[   ]

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* May we contact you to provide information about other courses and services after you complete your CITI Program coursework? ⓘ

○ Yes
○ No

Finalize Registration

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7. Fill out your UM information to the best of your ability.

Affiliate with an Institution
University of Mississippi - Oxford

Home › Profiles › Affiliate with an Institution

ⓘ **Please provide the following information requested by University of Mississippi - Oxford.**

Fields marked with an asterisk (*) are required.

Language Preference

[...   ▼]

Institutional email address *

We recommend providing an email address issued by University of Mississippi - Oxford or an approved affiliate, rather than a personal one like @gmail, @hotmail, etc. This will help University of Mississippi - Oxford officials identify your learning records in reports.

[Enter a valid Institutional Email Address.   ]

8. Select the required course training.

Select the course most appropriate to your research activities.

This question is required. Choose all that apply.

- [ ] BASIC Human Research Course
- [ ] REFRESHER Human Research Course
  In order to receive credit for completing a refresher course you must have already completed an approved CITI basic course or have been directed to take the refresher course.
  If you are not approved to take the refresher course you will have to complete the basic course.
- [ ] Public Health Research
- [ ] Responsible Conduct of Research courses only.
- [ ] Conflict of Interest (COI)
- [ ] Good Clinical Practice (GCP)
- [ ] Information Privacy and Security (IPS)
- [ ] Animal Care and Use
- [ ] Export Compliance
- [ ] Laboratory Chemical Safety
- [ ] Biosafety and Biosecurity (BSS)
- [x] Laser Safety
- [x] Radiation Safety

9. Select "Radioactive Material Users" if you will be working with radioactive chemicals. Select "Radiation-Producing Device Users" if you will be working with devices that generate radiation.

Please select the below options to enroll in the **Radiation Safety** course.

This question is required. Choose all that apply.

- [ ] Radioactive Material Users
- [ ] Radiation-Producing Device Users

Start Over   Next